

**SPENCER VALLEY SCHOOL DISTRICT  
BOARD OF DIRECTORS BOARD MEETING AGENDA  
NOVEMBER 14, 2018**

In accordance with the Americans with Disabilities Act, if accommodations are required, please call the Board Secretary 48 hours in advance at 760-765-0336 and every effort will be made to accommodate your request.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at Spencer Valley School. In addition, if you would like a copy of any record related to an item on the agenda, please contact Kathleen McKenzie at 760-765-0336

Spencer Valley School District is committed to ensuring equal, fair, and meaningful access to employment and education services. Spencer Valley does not discriminate in any employment practice, education program, or educational activity on the basis and/or association with a person or group with one or more of these actual or perceived characteristics of age, ancestry, color, disability, ethnicity, gender, gender identity or expression, genetic information, marital status, medical condition, national origin, political affiliation, pregnancy and related conditions, race, religion, retaliation, sex (including sexual harassment), sexual orientation, Vietnam Era Veterans' status, or any other basis prohibited by California state and federal nondiscrimination laws respectively. The Superintendent is charged with overseeing, leading and directing the district's efforts to meet the legal obligations set forth in state and federal civil rights laws and regulations, employment and delivery of education services. Inquiries regarding nondiscrimination and civil rights should be directed to the Superintendent at 760-765-0336.

**DATE: November 14, 2018**  
**TIME: 5:00 P.M.**  
**PLACE: SPENCER VALLEY SCHOOL DISTRICT, Conference Room**

**I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING**

- A. Call to Order
- B. Roll Call
- C. Welcome guests
- D. Approval of Minutes of the October 10th Regular Meeting
- E. Adoption of Agenda

**II. PRESENTATIONS AND RECOGNITIONS**

**III. PUBLIC COMMUNICATION:** During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to two minutes.

**IV. REPORT SECTION – Oral**

- A. Staff Sharing
- B. Superintendent/Principal Report
- C. Enrollment
- D. Curriculum and Instruction
- E. Facility Update
- F. Business Report

**V. INFORMATION AND STUDY**

- A. CA State Dashboard Local Indicators

**VI. ACTION ITEMS FOR CONSIDERATION AND APPROVAL**

**A. Approve Student Transfer Requests for the 2018-19 School Year**

**PROPOSAL:** To approve student transfer requests.

**BACKGROUND:** Five students from Julian Elementary into Spencer Valley. Two students from Warner Springs into Spencer Valley.

**BUDGET IMPLICATIONS:** Schools rely on Average Daily Attendance (ADA) funding.

**RECOMMENDATION(S):** To approve the requests.

Motion:            Seconded:                            Approved:    Abstained:    Absent:

**B. Approve CA State Dashboard Local Indicators**

**PROPOSAL:** To approve the Fall 2018 CA Dashboard Local Indicators

**BACKGROUND:** The Fall 2018 Local Indicators have been presented and reviewed at the October 10 Regular Meeting and at this Board Meeting.

**BUDGET IMPLICATIONS:** None.

**RECOMMENDATION(S):** To approve the Fall 2018 CA Dashboard Local Indicators.

Motion:            Seconded:                            Approved:    Abstained:    Absent:

**C. Approve Date for Annual Organizational Meeting**

**PROPOSAL:** To approve a date in December 2018, between the 7th and 21st, for the Annual Organizational Meeting.

**BACKGROUND:** Per Ed. Code sections 35143 and 72000(c)(2), school boards are required to hold an annual Organizational Meeting. It is proposed that the meeting be held during the regularly scheduled December Board Meeting. The annual meeting establishes the election of board members and president, board meeting dates, school holidays, submission of the *Statement of Facts, Roster of Public Agencies Filing*, and administration of the *Oath of Office* for newly elected or appointed Board Members.

**BUDGET IMPLICATIONS:** None.

**RECOMMENDATION(S):** To approve the date for the Organizational Meeting.

Motion:            Seconded:                            Approved:    Abstained:    Absent:

**D. Approve Use of Facilities – Julian Zumba**

**PROPOSAL:** To approve the use of facilities by Julian Zumba.

**BACKGROUND:** To approve use of the Creative Arts Room for Julian Zumba, on Tuesdays from October 30 through December 18.

**BUDGET IMPLICATIONS:** \$18/hour in use of facilities fees.

**RECOMMENDATION(S):** To approve the use of facilities by the Julian Zumba.

Motion:            Seconded:                            Approved:    Abstained:    Absent:

**E. Approve Use of Facilities – Wynola Water District**

**PROPOSAL:** To approve the use of facilities by the Wynola Water District.

**BACKGROUND:** To approve use of the Creative Arts Room for Board Meetings. The next board meeting will be held on November 10, 2018 at 9 AM.

**BUDGET IMPLICATIONS:** \$18/hour in use of facilities fees.

**RECOMMENDATION(S):** To approve the use of facilities by the Wynola Water Board.

Motion:            Seconded:                            Approved:    Abstained:    Absent:

**F. Approve Use of Facilities – Boy Scouts Troop 271, Ton Van Daelen**

**PROPOSAL:** To approve the use of facilities by Boy Scout Troup 271.

**BACKGROUND:** To approve use of facilities on November 19th for overnight camping.

**BUDGET IMPLICATIONS:** None.

**RECOMMENDATION(S):** To approve the use of facilities by the Boy Scout Troop 271.

Motion:            Seconded:                            Approved:    Abstained:    Absent:

**G. Approve New Director of Finance Position**

**PROPOSAL:** To approve a new position, Director of Finance, retroactive to September 1, 2018.

**BACKGROUND:** The job duties for business services have increased beyond the current job description for the Administrator of Business Services. The additional duties were previously provided by the San Diego County Office of Education through their small school district consultant. The District is now responsible for budget cycle reporting, public works contracting, special education fiscal reporting and oversight, and charter school oversight, in addition to budgeting, accounts receivable, accounts payable, payroll, human resources and benefit administration, and board policies.

**BUDGET IMPLICATIONS:** Salary of \$90,000 per year out of General Fund and charter resource 9010200. Benefits include health insurance, dental insurance, life insurance, 22 vacation days and 12 sick days.

**RECOMMENDATION(S):** To approve the new Director of Finance position, retroactive to September 1, 2018.

Motion:                      Seconded:    Approved:      Abstained:      Absent:

**H. Approve hiring of a Director of Finance**

**PROPOSAL:** To approve the hiring of a Director of Finance.

**BACKGROUND:** The Superintendent has selected Kathleen McKenzie to serve as the Director of Finance. Ms. McKenzie was most recently employed by the District as the Administrator of Business Services.

**BUDGET IMPLICATIONS:** Starting salary of \$90,000 per year from General Fund and Charter resource 9010200. Benefits include health insurance, dental insurance, life insurance, 22 vacation days and 12 sick days.

**RECOMMENDATION(S):** To approve the hiring of Kathleen McKenzie as Director of Finance, retroactive to September 1, 2018.

Motion:                      Seconded:    Approved:      Abstained:      Absent:

**I. Approve updated MOA for Countywide ESSA Transportation Agreement**

**PROPOSAL:** To approve an updated MOA for Foster Student Transportation.

**BACKGROUND:** The Board approved the MOA on June 13, 2018. The MOA was updated to include all students in foster care who are need transportation to their school of origin in the cost sharing agreement.

**BUDGET IMPLICATIONS:** Reimbursement rate of \$3.13/mile.

**RECOMMENDATION(S):** To approve the MOA.

Motion:                      Seconded:    Approved:      Abstained:      Absent:

**VII. CONSENT ITEMS**

**A. Approve October 2018 Commercial Warrants**

Motion:                      Seconded:    Approved:      Abstained:      Absent:

**VIII. ADJOURNMENT**